

Title: Awarding Professor Emeritus(a) Status

Policy Abstract: This policy establishes guidelines for the awarding of emeritus status to retiring faculty and defines the privileges of professors emeriti.

Responsible Office: Provost's Office

Official: The Provost

Contact(s): The Provost, 226-4650

Applies to: Retired Faculty

Effective Date: February 1, 2014

Revision Dates: August 18, 2014

Introduction/Background:

The College has a long tradition of awarding Emeritus(a) status to retiring faculty members with notable service to the institution, but has no written policy that documents either the criteria or the process for such awards. This policy corrects that oversight.

Purpose:

The policy is to establish guidelines for equity and consistency in awarding emeritus status.

Applicable Regulations:

NA

Policy Statement:

The awarding of emeritus status to a retiring faculty member is not automatic. Emeritus status is an honor reserved for faculty members who have given distinguished service to the College in accordance with the following eligibility:

- holding the rank of tenured associate or full professor
- retiring in good standing after at least ten years of service

Professors Emeriti will

- be listed in the Register of the *College Catalog*;
- retain parking, email, library borrowing, and interlibrary loan privileges;
- be retained on all mailing lists that contain information of general interest to faculty members at their discretion;
- and may participate in ceremonial functions of the College and march in a position of honor in academic processions at their discretion.

Titles associated with chaired professorships held at the time of retirement will be included in the emeritus rank.

Details/Process:

The process of awarding emeritus status to a retiring faculty member may begin either by the retiring individual requesting emeritus(a) status in writing to the Provost or by the faculty member's Department Chair nominating the individual in writing to the Provost.

The Associate Provost will certify the nominee's eligibility and forward the name and a CV to the Area Chairs for recommendation to the Provost. The Provost will then review the recommendation and make a final recommendation to the President for awarding the rank of Professor Emeritus(a). The President will communicate awards of Professor Emeritus(a) status to the Board of Trustees. The President and Provost will jointly notify individuals of their awarded Emeritus(a) status.

Additional network computing and technical support for continuing professional activities may be available from Information Technology (IT) in accordance with the IT policy for emeriti support (<http://www.bsc.edu/policies/it/Emeriti%20Support%20Policy.pdf>).

Definitions:

Professor emeritus(a) : a retired professor, male (*emeritus*) or female (*emerita*), of distinguished service.

References:

The BSC *College Catalog*

Information Technology Policy for Emeriti Support,

<http://www.bsc.edu/policies/it/Emeriti%20Support%20Policy.pdf>