**The Krulak Institute for Leadership, Experiential Learning, & Civic Engagement**

**Course or Project Revision/Development Proposal – Summer Stipend**

Faculty and staff stipends are available for the development of new courses or projects or the revision of existing courses or projects that facilitate student participation in experiential and engaged learning (community-based learning, collaborative research, international study-travel, internships, leadership study and practice, service-learning), including EL (Experiential Learning) designated projects.

* $500 - $1000 stipend to revise an existing course or project
* Up to $2000 stipend to develop a new course or project

Please select the focus of your proposed course or project (check all that apply):

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|  | Community-based learning (service-learning) |
|  | Collaborative research experiences |
|  | International study-travel during summer or semester terms |
|  | Internship experiences |
|  | Leadership study and practice |

In the proposal, please:

1. Provide a brief description (3-4 sentences) of the proposed course or project, including current or projected disciplinary or inter-disciplinary designations.
2. Explain, in no more than 3-4 sentences, why and how the proposed course or project will contribute to experiential and engaged learning at BSC.
3. Indicate the planned or potential community partnerships (e.g., service partners, internship agencies, study-travel partners, research partners) and why they are appropriate for this specific course or project; office staff can assist.
4. Provide a tentative bibliography of materials and resources
5. Indicate how this course or project contributes or will contribute to other programs, (e.g., disciplinary, or interdisciplinary majors, distinction programs, Explorations general education, Harrison Honors)
6. Indicate when and how often this course or project will be offered to students
7. List any other sources of funding you have requested or received
8. Indicate the faculty/staff development goals for this stipend award and how you will determine fulfillment of those goals.

Completed proposals with this sheet as a cover page are due to Rhonda Constance (rconstan@bsc.edu) in the Provost’s office in early March.

By September 1, recipients should submit a written summary of work completed, including how goals were met and the specific plans to deliver the proposed course or project to students and provide relevant assessment results each time the course is taught. Recipients should also attach a completed syllabus with proposed assignments (e.g., critical reflection assignments), as well as ancillary materials required to offer the course or project (e.g., C&S proposal). Submit report to Rhonda Constance (rconstan@bsc.edu).

Faculty Member signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Chair signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Recommendation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provost Approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_