



Birmingham-Southern College

**FERPA RELEASE FORM  
STUDENT CONSENT FOR ACCESS TO EDUCATION RECORDS**

**BIRMINGHAM-SOUTHERN COLLEGE**  
900 Arkadelphia Road Box 549018 Birmingham, AL 35254

Student Name	BSC ID	Date
--------------	--------	------

The Family Educational Rights and Privacy Act (FERPA) affords certain rights to students concerning the privacy of, and access to, their education records. Students are requested to complete and submit this form to the Office of Academic Records at Birmingham-Southern College (BSC), which enables the release of their education records to specified third parties when they authorize such a release. Please note that while this form authorizes BSC to release education records to third parties, it does not obligate BSC to do so. BSC reserves the right to review and respond to requests for release of education records on a case-by-case basis. For additional information, visit the U.S. Department of Education’s website at: [www.ed.gov/policy/gen/guid/fpco/ferpa/index.html](http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html).

**Education Records include, but are not limited to, academic, disciplinary, financial aid, health, student account, and other information directly related to a student’s enrollment at Birmingham-Southern College.**

**Check One and Sign Below:**

- I authorize BSC officials to release my education record to the individuals specified below, including disclosing information or providing copies of documents contained in my education record as defined above. I understand that this release remains in effect until I revoke such consent in writing and the revocation is delivered to BSC. I also acknowledge that any new FERPA Release Forms completed and submitted by me will make all other FERPA Forms I have previously submitted null and void.
- I do not authorize BSC to disclose any portion of my education record to any party other than myself. I understand that individuals to whom I am a dependent for IRS purposes may request my education records and be granted access without my release upon providing the appropriate documentation to College officials.

\_\_\_\_\_ Student Signature

\_\_\_\_\_ Date

Person	Relationship to Student	Cell Phone Number