

BSC Birmingham-Southern College Student Financial Responsibility Form Enrollment Requirement

STUDENT'S LEGAL NAME SSN # Please Print or Type Name

SECTION 1: Student Consent and Guaranty Agreement

By signing this Student Consent and Guaranty Agreement section, the student allows Birmingham-Southern College to release pertinent financial information to the Guarantor(s) who have also signed below.

In consideration of Birmingham-Southern College (BSC) providing to the Student listed above, any services, products or sums of money Student requires or charges to his or her BSC account, which from time to time may include tuition, housing, meal plans, bookstore charges, and other charges that may occur while Student is enrolled at BSC, the undersigned Guarantor(s) unconditionally guarantee(s) to BSC the repayment for all these sums of money, products or services incurred by the Student.

Student and Guarantor(s) understand (s) that tuition payment is due in full by the published due date. Any amount not paid by the Student or Guarantor(s) under this agreement shall accrue late fees at the rate of 1% per month on the unpaid balance.

Each Guarantor shall have the right to request to limit liability under this Agreement by notifying the Birmingham-Southern College Student Accounts Office in writing. This limitation of liability shall apply only to charges incurred by the Student after BSC receives the Guarantor's written statement.

Student's Signature Date

Student's Cell Phone # Email Address

Guarantor (1) Signature Date

Guarantor (2) Signature Date

Guarantor's Legal Name (Print)

Guarantor's Legal Name (Print)

Street Address

Street Address

City, State, Zip

City, State, Zip

Email Address Cell Phone #

Email Address Cell Phone #

SSN Relationship to Student

SSN Relationship to Student

Additional Third-Party Consent: For payment purposes, scholarships, sponsored billing etc., the Student grants BSC consent to disclose financial information to:

Third-Party Name Relationship Phone #

SECTION 2: Title IV Federal Student Financial Aid Authorization

All students who receive Title IV funds (Pell, SEOG, Perkins, Federal Direct Student Loans) are required to complete a Title IV Authorization form. This form provides the College instructions on how to apply excess Title IV funds to your student account.

Federal Regulations require Birmingham-Southern College (BSC) to apply Title IV funds to qualifying charges such as, tuition, student fees, room, and board. Any Title IV funds remaining after these charges have been paid are "excess Title IV funds".

You may choose to authorize BSC to apply excess Title IV funds to non-qualifying discretionary charges such as, bookstore charges, t-shirt charges, parking fines, other various fees, and prior-year charges (in some cases). To avoid any confusion regarding the payment of outstanding charges and the suspension of BSC Bookstore charging privileges, we suggest students authorize BSC to apply any excess Title IV funds to ALL charges.

Once Federal financial aid funds are disbursed to your student account, those funds may exceed your charges. You may authorize BSC to either retain the credit for future charges or refund the credit balance directly to you. Parent PLUS loan credits are refunded to the parent.

Your authorization will remain in effect while you are enrolled at BSC and you may cancel or modify your authorization at any time.

Authorization I: Application of Title IV Funds to Discretionary Charges (Check appropriate box)

I authorize the use of Title IV financial aid funds to pay for non-qualifying charges such as, bookstore charges, t-shirts, etc.

I decline and will pay expenses as they occur. I realize I relinquish BSC Bookstore charging privileges.

Authorization II: Retention of Title IV Funds in Student Account (Check appropriate box)

I authorize Birmingham-Southern to retain excess Title IV funds in my student account to be applied to future charges.

I decline and wish to have Title IV student account credit balances refunded to me.

Student's Signature Date

Parent's Signature (Required only if a PLUS Loan will be received. The parent borrowing the PLUS funds must sign this form.) Date

SECTION 3: Student Responsibility Acknowledgement

By initialing the boxes below, you are acknowledging that you have read the statements and have a clear understanding of your responsibilities.

I fully understand it is MY responsibility to ensure payment is made by the published due date, regardless of the payment source, e.g. Parent(s), Third Party(s), Guarantor(s), Financial Aid. I further understand it is my responsibility to inform these sources of any balance due.

I am aware BSC Email is the primary means of College communication. The College has a right to expect that those communications will be received and read in a timely fashion.

I am aware I have 24/7 online student account access via Thesis, and it is my responsibility to check my student account often. I have been informed of the following semester payment due dates: **Fall – July 31 Spring - December 31 Summer - May 15**

I understand any student account charges occurring after the beginning of the semester, are due by the end of the same month the charge occurred. I understand charging privileges are suspended if previous month charges are not paid in full.

I understand I am not allowed to register, to attend class, or to receive transcripts and/or diplomas until my account balance is paid. I further understand if I am unable to satisfy my financial obligations **within the first three days of the term**, I will not be allowed to remain on campus nor will I be allowed to utilize any College service.

I understand that it is my responsibility to complete financial aid requirements by the time my semester balance is due. If I fail to complete the financial aid requirements, I understand I may not subtract financial aid from the balance.

I understand I am required to purchase a meal plan each semester. I am aware the meal plans **do not** roll-over to the next term and I must spend the meal plan balance in its entirety or lose any remaining credit.

For Office Use Only

ARAC Date:	CM Date By:	Limits Defined:
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