



Birmingham-Southern College

Institutional Review Board Project Closure Form

Instructions: Complete this form when an approved human participant research project is CONCLUDED or CANCELLED. Please send completed and signed Project Closure Form to the Institutional Review Board Administrator (irb_administrator@bsc.edu). **Whenever possible, please include a final summary of the project with this form.**

IRB Protocol Number:	
Principal Investigator:	
Department:	Phone:
Project Title:	
Faculty Advisor (if applicable):	

Number of subjects enrolled:

Human participants work has ended on this project for the following reason(s):

- Human participant involvement is complete (no follow-up planned with participants and data no longer contain identifiers that can link them to individuals).
- Project no longer funded.
- Project director no longer at Birmingham-Southern College.
- Project cancelled for other reason:

Please describe: _____

Required: Location of signed Informed Consent Documents (if applicable), which must be kept for three years beyond the conclusion of the research:

Signature of Principal Investigator

Date

Signature of Faculty Advisor

Date