**BSC Provost Office – Supplemental Request for Funding**

***Departments/individuals should use this form to request funds from the Provost to cover expenses that are beyond the means of the individual or department’s budget and/or not covered by another funding source. Please send electronically to Laura Stultz (***[***lstultz@bsc.edu***](mailto:lstultz@bsc.edu)***) and Cande Hale (***[***cchale@bsc.edu***](mailto:cchale@bsc.edu)**).**

Program name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Individual requesting the funds: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purpose of funding request (attach additional page if needed):

How does this request fit with the department and/or College strategic plan and priorities?

Program Coordinator comments:

**Total Funds Needed: $**

**Any funding from other sources (e.g., FDC): $**

**Amount requested from Provost: $**

Provost’s response: \_\_\_\_\_ Approved \_\_\_\_\_ Denied

Funding amount (if approved): \_\_\_\_\_\_

Provost Signature and Date (If approved): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_