

**HUMAN RESOURCES INFORMATION**

**Name:** \_\_\_\_\_  
Last First Middle

**Prefix:** Dr. Mr. Mrs. Ms. Rev. **Source:** FAC STF VOL

**Preferred Name:** \_\_\_\_\_ **Maiden Name:** \_\_\_\_\_

**Previous Affiliation with BSC:** Yes No **If Yes:** Applicant Student Employee Vendor

**SSN:** \_\_\_\_\_ **Birth Date:** \_\_\_\_\_

**Marital Status:** M S **Gender:** M F B (non-binary)

**Ethnic:** NHS Non Hispanic/Latino HIS Hispanic/Latino

**Race:** AN American/Alaska Native AS Asian BL Black or African American HP Hawaiian/Pacific Islander WH White

**(ADR)Address:** \_\_\_\_\_ **City, State Zip:** \_\_\_\_\_

**Phone:** home \_\_\_\_\_ cell \_\_\_\_\_

**(PREL) Spouse Name:** \_\_\_\_\_ **Religious Identification:(Optional):** \_\_\_\_\_  
Last First Middle Initial

**(EMER) Emergency Contact Name and Phone:** \_\_\_\_\_

**Department:** \_\_\_\_\_ **(OFFI) Building:** \_\_\_\_\_ **Office Rm.#:** \_\_\_\_\_

**Extension:** \_\_\_\_\_ **Campus Box:** \_\_\_\_\_ **(POSS) Supervisor:** \_\_\_\_\_

**OFFICE USE ONLY**

**Start Date:** \_\_\_\_\_ **Position:** Faculty Staff / Full-time Part-time

**POSITION:** Title \_\_\_\_\_ Position # \_\_\_\_\_

**SALARY:** \_\_\_\_\_ **DATATEL ID #:** \_\_\_\_\_ **SOC Code:** \_\_\_\_\_ **GHG:** \_\_\_\_\_

**Faculty only**

**Tenure Type- full time only (PSTA):** Tenured Non-Tenured, on track Non-Tenured, not on track

**IPEDS Function:** (PSTA): IO-instruction only

**PWAG Contract length:** 9 months (FT only) **IPEDS contract type:** Annual (FT) Less than annual (Adj)

**(ETAX) FED** \_\_\_\_\_ **EPOV** \_\_\_Y\_\_\_ **Bank Code:** \_\_\_\_\_ **(EDDP) DIRECT DEPOSIT:**  
Type: D S

**TAXES:** AL \_\_\_\_\_ **PPOS** \_\_\_\_\_ **Acct#:** \_\_\_\_\_ **Dep. Amt-\$** \_\_\_\_\_ / REM

**(LVS) LEAVE:** A \_\_\_ S \_\_\_ **PWAG if FAC/ADJ** \_\_\_\_\_ **(BNDS) BENEFITS DEDUCTIONS START DATE:**  
LIFE \_\_\_\_\_ AD&D \_\_\_\_\_ TC05 \_\_\_\_\_

**I-9/E-verify (date completed)** \_\_\_\_\_ **W4 (date completed)** \_\_\_\_\_